Dillon Lehane

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Authorized to work in the US for any employer
Portfolio: [[add link once pieces are photographed and posted — e.g. Instagram, Etsy, or a shared photo album]]

SUMMARY

Hands-on, detail-oriented worker seeking to **learn the jewelry trade** — an apprentice or entry-level bench position with room to grow into skilled work. Brings fine manual dexterity and precision tool experience, a proven record of reliability and trustworthiness, and a genuine, self-started jewelry practice: hand-fabricating copper wire rings and studying metallurgy, gemstones, and stone setting. Also strong in customer service and retail sales for a shop-floor role while training.

OBJECTIVE

To join a jeweler or jewelry shop as an apprentice/bench trainee and develop into skilled fabrication, repair, and stone-setting work.

SKILLS

Fine hand skills & manual dexterity, Precision & small-tool work, Wire wrapping & basic fabrication, Metallurgy & gemstone fundamentals (studying), Attention to detail, Customer service & retail sales, Upselling, Cash handling, Inventory & merchandising, Trustworthy with valuable stock, Reliability, Eagerness to learn the craft

JEWELRY & METALWORK (INDEPENDENT STUDY — IN PROGRESS)

- Hand-fabricating copper wire rings; building fundamentals before advancing to soldering and stone setting.
- Self-studying metallurgy, gemstones, and stone-setting techniques.
- Assembling a set of bench tools to take on more advanced pieces.
- Portfolio of pieces available — [[add link, or "photos available on request"]]
- Seeking an environment to learn the trade hands-on and grow into skilled bench work.

RELEVANT EXPERIENCE

Building Maintenance Tech — Boomtown Casino Biloxi

Biloxi, MS, April 2022 – July 2023

- Precise, hands-on work: minor repairs and machine work with hand and power tools — steady hands and comfort with fine, careful, detail-driven tasks.
- Diagnosed and fixed problems by examining things closely and methodically — the same patience benchwork requires.

Customer Service Representative — Afni (Verizon Home Services)

Tucson, AZ, December 2011 – October 2013

- High-volume customer service with sales, upsells, and retention — helpful for a jewelry shop floor while training at the bench.

Merchandise Manager — Dollar Tree

MS, September 2024 – November 2024

- Retail operations: cashiering, merchandising, inventory, and receiving; covered both assistant- and store-manager duties overseeing ~8 staff.

Heavy Duty EVS Attendant — Boomtown Casino Biloxi

Biloxi, MS, July 2014 – April 2022

- Nearly 8 years with one employer in a cash-handling, guest-facing environment — a strong record of reliability and trustworthiness (important around valuable inventory).

Also: Licensed teacher; substitute teaching in the Ocean Springs area, 2023–present.

EDUCATION

- **B.S., History & Social Studies Licensure** — University of Southern Mississippi, Long Beach, MS, 2023
- **A.A., General Studies** — Mississippi Gulf Coast Community College, 2021 (GPA 3.49; Vice President's List, multiple terms)

CERTIFICATIONS & LICENSES

- Driver's License (Class C); clean driving record
- Microsoft Office coursework (university, 2020)